



December XX, 2015

To Whom It May Concern

The Anglican Diocese of Ontario is fully committed to ensuring that our diocese is a healthy and safe place for all to worship, work and serve. This commitment is expressed and governed by our Screening in Faith Policy (available on the Diocese of Ontario website at <http://ontario.anglican.ca/wp/screening-in-faith>).

As part of ensuring this health and safety and in order to promote trust and confidence, the Screening in Faith Policy requires a Vulnerable Sector Check for those ministering to a High Vulnerability group.

Please be informed that XXXXXXXXXXXXXXXX is a (Clergy or Staff or Volunteer) with the Parish of XXXXXXXX or a Volunteer with XXXXXXXX and in compliance with our Screening in Faith Policy is submitting a Vulnerable Sector Check form for processing by your organization.

Thank you

Sincerely,

NAME

TITLE/OFFICE