

CANON A1 COMPOSITION OF THE SYNOD

1. The Incorporated Synod of the Diocese of Ontario shall consist of
 - (a) the Bishop of the diocese, also referred to as the Diocesan Bishop or the Bishop;
 - (b) any Coadjutor or Suffragan Bishop of the diocese;
 - (c) any Bishop presiding on appointment by the Diocesan Bishop under the provisions of Canon A2, Section 1;
 - (d) clergy of the diocese licensed by the Bishop who are
 - (i) in full-time or part-time diocesan or parish ministry, including transitional and vocational deacons,
 - (ii) on leave and serving, with consent of the Bishop, in full-time ministry with the General Synod of The Anglican Church of Canada or a Provincial Synod, and not exercising a right to vote in another diocesan synod,
 - (iii) serving with the Bishop's consent as chaplains in the Canadian Forces, hospitals, corrections, educational facilities or other public institutions, and not exercising a right to vote in another diocesan synod;
 - (e) the Chancellor, Vice Chancellor, the Diocesan Executive Officer, and the Diocesan Financial Officer;
 - (f) Lay representatives elected in accordance with Canon C2;
 - (g) any Synod Council member who is not otherwise a member of the Synod; and
 - (h) four other persons appointed by the Bishop.
2. Clergy of the diocese who are retired, on leave, or who hold the Bishop's licence or letter of permission to assist in ministry in the diocese, if not members of the Synod under the provisions of Section 1 of this Canon, have the privileges of the House without vote at all sessions of the Synod.
3. During a vacancy in the office of Diocesan Bishop, the Suffragan Bishop, or the senior by election if there is more than one, shall act as President of the Synod. If there is no Suffragan Bishop, the following officials shall act as President in this

order of priority: the Commissary, the Dean of Ontario, and the Archdeacon senior by appointment.

4. Before every Synod, the Diocesan Executive Officer shall prepare a list of the names of all persons who are entitled to seats in the Synod.
5. No person may be a representative of more than one parish at the same time.
6. (a) When required, a court shall be appointed for hearing and deciding questions as to the right of any person to sit in the Synod as a voting member. This court shall be composed of the Chancellor or the Vice Chancellor or a barrister selected by the President of the Synod, the Honorary Clerical Secretary, and the Honorary Lay Secretary. The court shall be chaired by the Chancellor or the Vice Chancellor or the barrister.
- (b) The court shall sit in summary fashion and report its decision to the Synod for information. The decision of the court shall be final.

CANON A2

ORGANIZATION OF THE SYNOD

1. It is the prerogative and duty of the Bishop of the Diocese to preside at all sessions of the Synod, but the Bishop may appoint another Bishop, with full or limited powers, to preside instead. All business transacted and canons passed or confirmed at such session shall have the same effect and validity as if the Bishop of the Diocese had presided.
2. The words “Bishop” and “President” occurring in the order of proceedings or rules of order shall include any Coadjutor, Assistant Bishop, or Bishop appointed to preside under the authority of this Canon, or any person presiding pursuant to Section 3 of Canon A1.
3. If the President of the Synod desires to leave the chair temporarily during a session of the Synod, the President may appoint one of the members of the Synod to preside during this period of absence.
4. The Synod shall meet every second year or more often at the discretion of the Bishop, who shall summon it, appoint the time and place of meeting, and adjourn or conclude the meeting.
5. The Bishop shall ensure that a Convening Circular is sent to the clerical and lay members at least ten days prior to the Synod session. The Convening Circular shall contain
 - (a) a list of clerical and lay members,
 - (b) the time and place of the Synod,
 - (c) notices of motion previously sent to the Diocesan Executive Officer,
 - (d) any proposed new canons and amendments,
 - (e) reports of Standing and other committees to be presented to the Synod,
 - (f) a list of nominees for delegates to the Synod of the Ecclesiastical Province of Ontario and the General Synod of The Anglican Church of Canada (also referred to as the Provincial Synod and the General Synod respectively), when required,
 - (g) other business that the Bishop or Synod Council may wish to have considered during the Synod, and
 - (h) the expected order of business.

6. To constitute a quorum of the Synod for the transaction of business, at least one-fourth of the clerical members and at least one lay representative from one-fourth of the parishes must be present.
7. No act or resolution of the Synod passed by a majority of those present shall be valid without the assent of the President of the Synod.
8. (a) Unless otherwise provided, members of Standing Committees and the elected officers of the Synod shall hold office until the conclusion of the session at which their successors are elected.

(b) Until the next session of the Synod or the time for other elections or appointments, the Bishop may, in consultation with the Synod Council, fill any vacancies among Standing Committees occurring from any cause whatsoever.
9. (a) The officers of the Synod are
 - (i) the Diocesan Bishop, or during a vacancy in the office of Diocesan Bishop, the person designated by Section 3 of Canon A1 to perform the functions of the Diocesan Bishop,
 - (ii) the Chancellor and the Vice Chancellor of the Diocese,
 - (iii) the Diocesan Executive Officer,
 - (iv) the Diocesan Financial Officer, and
 - (v) the Honorary Clerical Secretary and the Honorary Lay Secretary.
10. All canons dealing with matters of discipline and all amendments to such canons shall be passed at two successive sessions of the Synod before coming into force, but all other canons shall come into effect as soon as passed. No proposal for passing a new canon or amending an existing canon shall be considered by the Synod unless it has been first submitted to the Synod Council.
11. The Bishop and one of the Secretaries of the Synod shall attest to the final passing of canons and amendments to canons by signing an original copy. The Seal of the Synod shall also be attached.

CANON A3

PROCEEDINGS OF THE SYNOD

1. Clerical representatives entitled to vote shall sign a register upon arrival at the place of meeting. Lay representatives shall also sign a register upon arrival. Clergy entitled to speak but not vote shall sign a third register. The Honorary Secretaries of the Synod shall examine these registers and, as soon as the Synod opens, they shall report whether a quorum defined by Section 6 of Canon A2 is present. If a quorum is present, the business of the Synod shall then proceed.
2. For every Synod, a Synod Agenda Task Force consisting of at least six members shall be appointed by the Bishop in consultation with the Diocesan Executive Officer. The appointments shall be made no later than six months before the date of that Synod. The duties of the task force shall be to
 - (a) prepare an agenda for every day of the Synod in consultation with the Bishop, other officers of the Synod, the Synod Council, and chairs of Synod committees in accordance with the Regulations on Synod Agenda Items made pursuant to this Canon,
 - (b) present the agenda to the Synod for adoption, with or without amendment, and
 - (c) propose changes to the agenda or order of proceedings during the Synod session as necessary or advisable.
3. Synod Council may make regulations pursuant to this Canon setting out
 - (a) items to be included in the agenda, and
 - (b) rules of order governing meetings of the Synod and Synod Council.

REGULATIONS PURSUANT TO CANON A3 SYNOD AGENDA ITEMS

The following items shall be included in the agenda in the order agreed upon by the Synod:

- (a) prayers and services of worship,
- (b) the Bishop's Charge and Synod's action in response,
- (c) financial reports for consideration,
- (d) memorials and correspondence for consideration and action if deemed advisable,
- (e) reports of committees for consideration, adoption and action if deemed advisable,
- (f) notices of motion,
- (g) ratification of acts of Synod Council,
- (h) election of the Honorary Clerical Secretary and the Honorary Lay Secretary,
- (i) election of Synod Council members,
- (j) election of representatives to the General Synod and the Provincial Synod as required,
- (k) motions for consideration, including those related to the constitution and canons of the Synod and the rules of procedure,
- (l) addresses by visitors, and
- (m) other matters that are considered appropriate.

REGULATIONS PURSUANT TO CANON A3 RULES OF ORDER

Motions and Amendments

1. All motions and amendments shall be included in the Convening Circular, except
 - (a) procedural motions,
 - (b) motions to receive or adopt reports, and
 - (c) motions in writing agreed to by two-thirds of voting members present.
2. The mover and seconder of a motion or amendment may, with the consent of the Chair, withdraw or amend it.
3.
 - (a) Not more than one amendment to a motion may be considered at one time.
 - (b) Not more than one amendment to a proposed amendment shall be in order.
 - (c) A substitute for the whole motion may be proposed if it deals with the subject in hand.

Speeches and Debates

4. No member shall speak more than once on a motion, amendment or other matter, except that
 - (a) at the end of the debate, the mover of a motion or amendment may reply to points raised by other speakers, and
 - (b) questions may be answered by the member who has presented a report, a member designated by the presenter, or the mover or seconder of a motion or amendment.
5.
 - (a) The mover of a motion may speak for not more than ten minutes in introducing the motion, and not more than five minutes in reply at the end of the debate.
 - (b) Other speakers may speak for not more than five minutes.
 - (c) The mover of a motion to adjourn or to lay a motion on the table may speak for not more than three minutes. The mover of the main motion may speak for not more than three minutes in reply. No further debate shall be allowed on the procedural motion.

6. When a question is under consideration, no other motion shall be received except to
 - (a) adjourn,
 - (b) lay it on the table,
 - (c) consider it clause by clause,
 - (d) postpone it to a certain time,
 - (e) refer it to a board, committee or other referee,
 - (f) amend it or adopt a substitute,
 - (g) decide upon it.

Conflict of Interest

7. (a) Any person in a position of conflict of interest on any matter coming before the Synod or any diocesan board, commission, committee, or task force shall openly declare the conflict and shall not participate in the discussion or vote. The declaration and abstention shall be recorded in the minutes of the meeting.
- (b) No person shall be regarded as being in a position of conflict of interest on any matter only by reason of being a member of the clergy or laity.
- (c) The Diocesan Executive Officer and the Diocesan Financial Officer shall not have the right to vote at committees of which they are members.

Voting

8. In voting on motions to which amendments have been introduced, the questions shall be put in the following order:
 - (a) an amendment to the amendment, if any,
 - (b) an amendment as originally proposed or as amended, and
 - (c) the original motion as originally proposed or as amended.
9. The Chair may call for a voice vote by the raising of hands and, if satisfied that the motion has been passed or defeated, declare the result. If the Chair is not satisfied, he or she may first ask those voting in the affirmative to raise their hands or stand, followed by those voting in the negative.

10. Unless a vote by the Order of Clergy and the Order of Laity is called for, the question shall be determined by the majority of votes of clergy and laity voting together. The Bishop or four members of either order may call for a vote by separate orders before or after a general vote. The question shall then be determined by the majority of voters in each order and, unless passed in both orders, the motion shall be defeated.

Finality of Decision

11. A question being once determined shall not again be drawn into discussion in the same session of the Synod without the consent of the Bishop and two-thirds of the members present.

Questions of Order

12. (a) When a speaker is called to order by the Chair, or a member raises a point of order, the speaker shall sit down and remain seated until the point is resolved.
- (b) The Chair or person raising the point of order shall state the point and the rule applicable to it without argument or comment. The Chair may ask the Chancellor or Vice Chancellor for an opinion or guidance.
- (c) All questions of order shall be decided by the Chair, subject to an appeal to the Synod. On an appeal, the Chair shall state the ruling and ask whether it is to be upheld by the Synod. The appeal shall be decided by the Synod through a majority of votes, without debate.
13. A motion to suspend a rule of order shall take precedence over all other motions and shall not be passed except on the favorable vote of two-thirds of the members present.
14. In an unprovided case, resort shall be had to the latest edition of *Procedures for Meetings and Organizations* by Kaye Kerr and Herbert W. King.

CANON A4

SEAL OF THE SYNOD AND THE EXECUTION OF DOCUMENTS

1. (a) The seal, shall be the Seal of the Incorporated Synod of the Diocese of Ontario.

(b) The Diocesan Executive Officer shall have the care and custody of the seal.
2. The Bishop or the Bishop's Commissary and either the Chancellor, the Vice Chancellor or the Diocesan Executive Officer shall execute all deeds and documents that require the seal. The Chancellor or the Solicitors acting for the Synod shall confirm the legality of all such documents before they are executed.
3. Any one of the Bishop, Diocesan Executive Officer, Diocesan Financial Officer, Chancellor, Vice Chancellor, or the Dean shall execute contracts not requiring the seal.

CANON A5

COMMITTEES OF THE SYNOD

1. The following shall be Standing Committees of the Synod:
 - (a) the Synod Council,
 - (b) the Committee on Canons,
 - (c) the Bishop's Advisory Committee,
 - (d) the Kingston Rectory Committee,
 - (e) the Cemeteries Committee.
2. The Bishop and the Diocesan Executive Officer shall be members of all diocesan committees and task forces. Other members of the diocesan staff may serve ex officio as support persons.
3. The Synod Council shall consist of persons elected by the Synod and persons appointed by the Diocesan Bishop in accordance with Canon A6.
4. The Committee on Canons shall consist of the Chancellor who shall be the Chair, the Vice Chancellor if one has been appointed, and members appointed by the Bishop upon recommendation by the Chancellor. The committee shall review the canons of the Synod on a regular basis and propose amendments as necessary or advisable. It shall also examine new canons proposed for adoption or amendment by the Synod and recommend editorial changes, as well as comment on the merits of the proposals. The committee shall report to the Synod on all Diocesan, Provincial, and General Synod canons and amendments to canons to be presented at the Synod.
5. The Bishop's Advisory Committee shall consist of the Bishop, the Diocesan Executive Officer, the Dean of Ontario, and the territorial Archdeacons. The role of the Committee is consultative and advisory only. It shall provide advice to the Bishop on matters brought to its attention or referred by the Bishop, such as personnel matters, and on matters where the Committee's advice is required pursuant to other Canons.
6. The Kingston Rectory Committee shall consist of the members identified in Canon B18, Section 4.
7. The Cemeteries Committee shall consist of the members appointed and have the mandate prescribed in Canon B20.
8. The Synod Council may make regulations concerning non-standing diocesan committees and task forces—their composition, terms of reference and the appointment of members—and may recognize groups that act in and beyond the diocese and any terms upon which they act within the diocese.

9. The Synod Council on the recommendation of the Bishop and Diocesan Executive Officer may establish new committees or task forces.
10. When no other provision is made, the attendance of one-third of the members of any committee shall be sufficient for the transaction of business.

REGULATIONS PURSUANT TO CANON A5 NON-STANDING COMMITTEES AND TASK FORCES

1. Synod recognizes the following Diocesan committees and task forces:

Archives Advisory Committee: The Bishop shall determine the number of members and appoint them upon recommendation of the Diocesan Archivist.

Camp Hyanto Committee: The Bishop shall determine the number of members and appoint them.

Children and Youth Advisory Committee: The Bishop upon recommendation of the Coordinator of Children and Youth Ministries, if any, shall determine the number of members of this committee and appoint them.

Companion Diocese Committee: The Bishop shall determine the number of members and appoint them.

Dialogue Committee: The Bishop shall determine the number of members and appoint them.

Eco-Justice Committee: The Bishop upon recommendation of the Coordinator of Social Justice, if any, shall determine the number of members of this committee and appoint them.

Education Committee: The Bishop in consultation with Synod Council shall appoint no more than eight members to this committee. The committee shall authorize all educational programs of the diocese and oversee their content and delivery.

Information and Communications Technology Committee: The Diocesan Executive Officer shall determine the number of members and appoint them.

Lay Readers' Association: This Association is governed by Canon B9.

The Primate's World Relief and Development Committee: The Bishop upon recommendation of the Coordinator of Social Justice, if any, shall determine the number of members of this committee and appoint them.

Property Advisory Committee: The Diocesan Executive Officer shall determine the number of members and appoint them. The role of this committee is to assist the Diocesan Executive Officer in formulating and making appropriate recommendations to the Synod Council on property matters.

The Refugee Committee: The Bishop upon recommendation of the Coordinator of Social Justice, if any, shall determine the number of members of this committee and appoint them.

Stewardship and Congregational Development Committee: The Diocesan Executive Officer shall determine the number of members and appoint them.

Strategic Plan Assessment and Review Committee: The Bishop shall determine the number of members and appoint them.

Synod Council Advisory Task Force: The Synod Council shall appoint four of its non-ex officio members each year to make decisions relating to property matters as outlined in Canon C5 and urgent requests for capital loans if a decision is required before the next scheduled meeting of the Synod Council. Any decisions made by the task force shall be ratified at the next Council meeting.

Training and Development Committee: The Bishop shall determine the number of members and appoint them. This committee may appoint persons to serve on a Post-Ordination Training Task Force.

Worship Committee: The Bishop shall determine the number of members and appoint them.

2. Where appropriate, the person responsible for appointing committee members shall advertise for volunteers to fill job descriptions. Job descriptions shall include the skill/experience level desired, the time commitment required, and the term of service.
3. Every committee shall elect a chair and secretary on an annual basis. Committees shall maintain records of all meetings, including any report presented, and the secretary shall ensure that copies of the records are provided to the Diocesan Executive Officer so that a central record is maintained.
4. The following groups that are not Diocesan committees or task forces may act within the Diocese and are invited to appear before Synod Council when desired, and to present a report of their activities to every Synod.
 - Anglican Church Women
 - Anglican Fellowship of Prayer
 - Aware
 - Challenge
 - Cursillo
 - Flame

CANON A6

SYNOD COUNCIL

Membership

1. The Synod Council shall be composed of elected, appointed, and ex officio members.
 - (a) Twelve members shall be elected in accordance with the Regulations made by Synod Council pursuant to Canon A6.
 - (b) The Bishop may appoint up to six members.
 - (c) Ex officio members shall consist of the Bishop, the Diocesan Executive Officer, the Chancellor (or the Vice Chancellor if invited by the Bishop or if the Chancellor is unable to attend), the Diocesan Financial Officer, the Dean of Ontario, the Honorary Clerical Secretary, the Honorary Lay Secretary, and a Secretary appointed by the Bishop. The ex officio members do not have the right to vote, except the Bishop who may vote to break a tie.
2. Elected or appointed members may serve two consecutive terms on the Council. They may be considered for election or appointment again once they have not been a member of the Council for at least two years.
3.
 - (a) Should any appointed members of Council be unable or unwilling to complete their term, the Bishop may appoint a replacement. Should any elected members of Council be unable or unwilling to complete their term, the Synod Council may elect a replacement from the same Deanery at its first meeting following the vacancy. Any member either appointed or elected as a replacement will serve the balance of the term of the person he or she is replacing.
 - (b) Should an elected member from a Deanery relocate outside the Deanery, and cease to habitually attend his or her parish in such Deanery, that member shall cease to be a member of Council, and the replacement procedure outlined above shall apply. An elected member, who, at the time of his/her election to Council, was a Lay Representative to Synod elected in accordance with Canon C2 (a "Lay Representative") and who ceases to be a Lay Representative shall cease to be a member of Council and the replacement procedure outlined above shall apply.
 - (c) A Council member who is not present at two consecutive meetings without satisfactory explanation to the Chair will cease to be a member and the replacement procedure outlined above shall apply.

4. The Bishop shall chair the Council sessions. At the first meeting of the Council after a regular Synod, the Council shall elect from its members a Vice Chair who shall act as Chair in the absence of the Bishop or at the Bishop's request. If both the Bishop and the Vice Chair are absent from a meeting, the Council shall elect a Chair for that meeting.
5. The quorum for all meetings shall be ten members, excluding ex officio members.
6. Changes to Council membership shall take effect at the conclusion of the Synod.
7. The Council shall meet at least four times per year. A notice shall be provided to members at least one week prior to each meeting by the Diocesan Executive Officer. Special meetings may be called from time to time by the Bishop or, upon written request to the Diocesan Executive Officer, by at least six members of the Council. A week's notice of such a meeting must be given by the Diocesan Executive Officer stating the purpose for which it is called.

Duties and Functions

The duties and functions of Synod Council shall be as follows:

1. Ensure that all the directions of the Synod are carried out.
2. Subject to Synod approval, exercise the functions of the Synod except the power to change canons.
3. Enact and amend regulations where authorized by a canon.
4. Establish and review all policies and guidelines of the diocese, subject to ratification by the Synod, including without limitation those relating to the governing of the diocese, the management of physical resources, financial affairs, staffing and personnel, remuneration and benefits, training and development, recruitment and education of candidates for ordination, information systems and service delivery.
5. Delegate, where possible, the implementing of policies of the Synod and the Synod Council to the Diocesan Executive Officer and diocesan staff.
6. Involve parishes by referring such matters to them for suggestions as the Council deems as advisable. In addition, parishes are encouraged to refer matters to the Council for consideration.
7. Review the performance objectives of the Diocesan Executive Officer and diocesan staff to ensure that these objectives meet the stated expectations of the Synod and strike an acceptable balance between long-term vision and short-term administrative effectiveness and efficiency.

8. Institute or defend any proceedings, legal or otherwise, in the name of the Synod that the Council deems advisable in the interest of Synod, and make or concur in any consequent settlements or arrangements.
9. Oversee the management of all funds held or controlled by the Synod and all lands vested in the Synod, and take charge of and administer such funds and the proceeds arising from the sales of such lands in accordance with the trusts upon which they are held and the provisions of any applicable canons or Synod or Council resolutions.
10. Invest all funds of the Synod designated for investment, and all funds held in trust by the Synod, in investments authorized under the provisions of the Trustee Act RSO 1990 and amendments to this Act.
11. Use the banking services of a chartered bank of Canada on terms agreed upon by the bank and the Council.
12. Make safe and secure arrangements for the custody of all securities held by the Synod.
13. Request the Diocesan Executive Officer, on behalf of the Council, to submit to each session of the Synod a report of the acts undertaken by the Council since the last session of the Synod.
14. Request the Diocesan Financial Officer, on behalf of the Council, to submit the following documents to each session of the Synod: a full detailed statement of all funds under the control of the Synod; a report of all investments and changes in investments with a list of securities held by the Synod; and a balance sheet audited up to the end of the preceding fiscal year. In the years when the Synod is not held, copies of audited financial statements for the preceding year shall be circulated to all members of the Synod.
15. Prescribe any matters to be contained in the Convening Circular of a Synod in addition to those required by Section 5 of Canon A2.
16. For the purposes of assisting in carrying out the duties and functions set out in this Canon, Synod Council shall establish a subcommittee to be known as the Finance Committee. Synod Council, in consultation with the Bishop and Diocesan Financial Officer, shall determine the terms of reference, mandate, composition and appointment of the Finance Committee and shall appoint the members.
17. For purposes of assisting in carrying out the duties and functions set out in this Canon and Canon A7, Synod Council shall establish a subcommittee to be known as the Audit Committee. Synod Council, in consultation with the Bishop and Diocesan Financial Officer shall determine the terms of reference, mandate, composition and appointment of the Audit Committee and shall appoint the members. At least three (3) members of the Audit Committee shall be elected members of Synod Council.

REGULATIONS PURSUANT TO CANON A6 ELECTION OF MEMBERS

1. Synod Council shall agree on a list of nominations at a meeting before the Synod at which elections are to take place. The nominations shall be presented to the Synod, where additional nominations may be made.
2. All nominees shall be members of a parish congregation within the Deanery they would represent if elected.
3. The Synod shall elect three members from each Deanery, of whom at least one shall be clergy and one shall be lay. At least two members from each Deanery shall be members of the Synod at the time of their election to Synod Council.
4. The Diocesan Executive Officer shall appoint scrutineers and designate the time and place for the casting of ballots. The scrutineers shall present the results of the election to the Bishop. The Bishop or the Bishop's designate shall announce the results to the Synod before its conclusion.
5. At the session when this Canon is enacted, the Synod shall elect six members for two years and six members for four years. At every subsequent regular session, the Synod shall elect six members for four years.
6. In the event that the number of Deaneries changes or the Synod meets at different intervals, Synod Council shall ensure that there are three members from each Deanery elected for four-year terms, electing members itself if necessary. Any such election by Synod Council shall be ratified at the next Synod.

CANON A7

KEEPING OF THE SYNOD ACCOUNTS

1. A firm of chartered accountants shall be contracted to audit the accounts of the Synod and to submit their report and statement to the Synod Council.
2. The Synod Council shall appoint the auditors and authorize payment for their services.
3. Immediately after the close of each fiscal year, the Diocesan Financial Officer shall submit full statements of the transactions in connection with each fund and a balance sheet to the Diocesan Executive Officer, the Synod Council, and the auditors.
4. The Auditors' Report shall be reviewed by the Audit Committee of Synod Council prior to being submitted to a regular meeting of the Synod Council after the close of each fiscal year. At the opening of every Synod, Auditors' Reports made since the previous Synod shall be distributed to members.
5. The fiscal year shall end on December 31. All Synod accounts will be closed and balanced, and the audit made, up to and including that date.
6. Synod bank accounts shall be kept in the name of the Incorporated Synod of the Diocese of Ontario. No money shall be withdrawn from these accounts except by cheque signed by any two of the following officials: the Bishop, the Commissary, the Diocesan Executive Officer or the Diocesan Financial Officer; or by any one of the foregoing officials and either the Chancellor, the Vice Chancellor, the Dean, the Honorary Clerical Secretary, or the Honorary Lay Secretary.

CANON A8

ELECTION OF MEMBERS TO THE SYNOD OF THE ECCLESIASTICAL PROVINCE OF ONTARIO

1. When an election of delegates to the Provincial Synod is required, Synod Council shall agree on a list of nominations at a meeting before the Diocesan Synod at which elections are to take place.
2. The nominations shall be presented to the Synod, where additional nominations may be made.
3. Elections shall be by ballot and conducted in accordance with regulations made by Synod Council pursuant to this Canon.
4. The scrutineers shall present the results of the election to the Bishop, and the Bishop or the Bishop's designate shall announce the results to the Synod before the conclusion of the session.

CANON A9

ELECTION OF MEMBERS TO THE GENERAL SYNOD OF THE ANGLICAN CHURCH OF CANADA

1. When an election of delegates to General Synod is required, Synod Council shall agree on a list of nominations at a meeting before the Diocesan Synod at which elections are to take place.
2. The nominations shall be presented to the Synod, where additional nominations may be made.
3. Elections shall be by ballot and conducted in accordance with regulations made by Synod Council pursuant to this Canon.
4. The scrutineers shall present the results of the election to the Bishop, and the Bishop or the Bishop's designate shall announce the results to the Synod before the conclusion of the session.

REGULATIONS PURSUANT TO CANONS A8 AND A9 CONDUCT OF ELECTIONS OF MEMBERS TO THE PROVINCIAL AND GENERAL SYNODS

1. Members shall be elected to the Provincial and General Synods at the session of the Diocesan Synod preceding a meeting of one or both of these Synods.
2. Two members of the clergy and one lay representative shall act as scrutineers for the votes of the clergy, and two lay representatives and one member of the clergy shall act as scrutineers for the votes of the laity. Scrutineers for each order shall be appointed by the Diocesan Executive Officer.
3. Two ballot boxes shall be provided to receive the votes of the clergy and laity respectively. When each member of the Synod deposits a vote, a mark will be placed on the roll opposite his or her name by a scrutineer of the order to which that member belongs. At the request of any three members of the Synod, the number of votes deposited shall be compared to the number of names checked. The scrutineers shall hand over the votes to the Secretaries of the Synod, who shall preserve them until the election of members is complete and destroy them at the end of the session.
4. The number of members elected from each order shall accord with applicable Provincial and General Synod canons. Members having the highest number of votes shall be elected, and an equal number of those having the next highest number of votes shall be substitutes. If the scrutineers report that two or more persons have an equal number of votes either as members or substitutes, the Bishop shall determine who has priority. Members and substitutes shall continue in office until the election of their successors.
5. A member who is unable to attend shall be excused upon notifying the Diocesan Executive Officer at least a fortnight prior to the meeting of the Provincial or General Synod, as the case may be. The Diocesan Executive Officer shall then notify one of the substitutes in the order in which he or she stands on the list, and the substitute is expected to attend the meeting.
6. The election of clerical and lay members shall be certified under the hand and seal of the Bishop. The certificate shall be forwarded by the Diocesan Executive Officer to the Secretaries of the Provincial or General Synods within fourteen days after the election. If any member mentioned in the certificate is unable to attend, another certificate signed by the Bishop, or in the Bishop's absence by the Diocesan Executive Officer, shall be sent to the appropriate Secretary stating that "A. B. being a clerical (or lay) member from the Diocese of Ontario is unable to attend, and C. D. is authorized by vote of the Synod to fill his or her place as member."
7. The Synod Council shall elect members to fill vacancies in the representation of this diocese on the Provincial or General Synods where a sufficient number of elected substitutes are unable to attend or if, for any reason, no substitute has been elected by the Synod.

CANON A10

ELECTIONS TO TRINITY COLLEGE COUNCIL AND CORPORATION

By statute of Trinity College, University of Toronto, in addition to two persons appointed by the Bishop, the Synod of the Diocese of Ontario may elect two clerical and two lay members to the Council and Corporation. Therefore, the Synod enacts as follows:

1. At every regular session of the Synod, one clerical and one lay member shall be elected to the Council and Corporation. They shall hold office for two years or until their successors are appointed.
2. Elections shall be governed by the rules of the Synod for electing members to the Provincial and General Synods set out in the Regulations pursuant to Canons A8 and A9, except that persons elected need not be members of the Synod.
3. A member may resign at any time, but all resignations shall be in writing.
4. The Synod Council may fill vacancies in office occurring for any reason.
5. The persons so elected shall be members both of the Council and of the Corporation.